

5 February 1957

MEMORANDUM FOR : Acting Chief, Intelligence School
FROM : OTR Orientation Officer
SUBJECT : Weekly Activities Report #6
30 January to 5 February 1957

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REGULAR PROGRAMS

1. CIA Introduction: On Monday, 4 February, this program was conducted for [] people.

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2. Dependents' Briefing:

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a. This program is now in progress. It is being conducted for [] dependents going overseas [] In addition, [] from WE are auditing the program.

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b. The scheduling problem that I have had with this program in the past has been solved, at least for the time being. [] memorandum has been interpreted by some of the Divisions as making attendance quasi-mandatory. I am now turning my attention to improving the content of the briefing. I have already arranged to have [] replaced by [] on the security lecture, and have also arranged to extend this talk from fifteen to thirty minutes. []

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[] I am also going to meet with the speakers from the Security Office, the CI Staff, and [] Branch in order that we may better coordinate the three different presentations in the Dependents' Briefing that really represent three different approaches to the security problem.

c. There are a number of new developments in the Dependents' Briefing field which are still in the exploratory stage. I will report separately on these developments and on my informal talks with representatives of the Medical Office, the Security Office, and the Office of Training.

SPECIAL LECTURES

On Wednesday, 30 January, I gave a one-hour presentation on the current organization of the Agency to members of the A&E Staff. I enjoyed very much giving the presentation to this particular audience, and they were warmly appreciative. [] indicated at the conclusion of the talk that he thinks this should be done every year.

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MISCELLANEOUS

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1. I spent the better part of a day discussing Agency organization with certain members of the Management Staff, chiefly [redacted] and [redacted]. This is but one approach to the subject of Agency organization, but it is a valuable one. I profited from my talks with them and made arrangements for them to keep me abreast of changes.

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2. [redacted] is preparing a script for a thirty-minute talk that General Cabell is to give. [redacted] asked me for ideas and I suggested a particular approach which was accepted. [redacted] then asked me if I would work on the script, or at least a detailed outline thereof. I have accepted and will have something for him in a few days which he may use as he sees fit.

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3. The lining-up of Agency speakers for participation in the SIS course is just about finished. I have been waiting for final word from [redacted] as to whether or not he will be in town on the scheduled date of his presentation.

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4. Final arrangements for my trip to the Air Command and Staff School, Maxwell Air Force Base, Alabama have been completed and a letter notifying the Host Officer of my time of arrival in Montgomery has been sent. I will leave Thursday, 14 February and return 15 February after my early morning presentation.



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